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Contact Officer:

John Armstrong, Democratic Services Manager
Tel: 01483 444102

18 July 2018

Dear Councillor

Your attendance is requested at a meeting of the **CORPORATE GOVERNANCE AND STANDARDS COMMITTEE** to be held in the Council Chamber, Millmead House, Millmead, Guildford, Surrey GU2 4BB on **THURSDAY 26 JULY 2018** at **7.00 pm**.

Yours faithfully

James Whiteman
Managing Director

MEMBERS OF THE COMMITTEE

Chairman: Councillor Richard Billington
Vice-Chairman: Councillor Alexandra Chesterfield

Councillor Nils Christiansen	+Mrs Maria Angel MBE
Councillor Colin Cross	^Mr Charles Hope
Councillor Andrew Gomm	^Ms Geraldine Reffo
Councillor Mike Hurdle	^Mr Ian Symes
Councillor Nigel Kears	

*Independent member

^ Parish member

Authorised Substitute Members:

Councillor David Goodwin	Councillor Dennis Paul
Councillor Liz Hogger	Councillor David Quelch
Councillor Christian Holliday	Councillor David Reeve
Councillor Susan Parker	Councillor Caroline Reeves

WEBCASTING NOTICE

This meeting will be recorded for live and/or subsequent broadcast on the Council's website in accordance with the Council's capacity in performing a task in the public interest and in line with the Openness of Local Government Bodies Regulations 2014. The whole of the meeting will be recorded, except where there are confidential or exempt items, and the footage will be on the website for six months.

If you have any queries regarding webcasting of meetings, please contact Committee Services.

QUORUM 3



THE COUNCIL'S STRATEGIC FRAMEWORK

Vision – for the borough

For Guildford to be a town and rural borough that is the most desirable place to live, work and visit in South East England. A centre for education, healthcare, innovative cutting-edge businesses, high quality retail and wellbeing. A county town set in a vibrant rural environment, which balances the needs of urban and rural communities alike. Known for our outstanding urban planning and design, and with infrastructure that will properly cope with our needs.

Three fundamental themes and nine strategic priorities that support our vision:

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|---------------------|--|
| Place-making | Delivering the Guildford Borough Local Plan and providing the range of housing that people need, particularly affordable homes |
| | Making travel in Guildford and across the borough easier |
| | Regenerating and improving Guildford town centre and other urban areas |
| Community | Supporting older, more vulnerable and less advantaged people in our community |
| | Protecting our environment |
| | Enhancing sporting, cultural, community, and recreational facilities |
| Innovation | Encouraging sustainable and proportionate economic growth to help provide the prosperity and employment that people need |
| | Creating smart places infrastructure across Guildford |
| | Using innovation, technology and new ways of working to improve value for money and efficiency in Council services |

Values for our residents

- We will strive to be the best Council.
- We will deliver quality and value for money services.
- We will help the vulnerable members of our community.
- We will be open and accountable.
- We will deliver improvements and enable change across the borough.

AGENDA

ITEM

1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

2 LOCAL CODE OF CONDUCT - DISCLOSURE OF INTERESTS

In accordance with the local Code of Conduct, a councillor is required to disclose at the meeting any disclosable pecuniary interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must also withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, you must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

3 MINUTES (Pages 1 - 8)

To confirm the minutes of the meeting of the Corporate Governance and Standards Committee held on 14 June 2018.

4 AUDIT FINDINGS REPORT 2017-18 (Pages 9 - 44)

5 AUDITED STATEMENT OF ACCOUNTS 2017-18

Report to follow.

6 SUMMARY OF INTERNAL AUDIT REPORTS (OCTOBER 2017 TO MARCH 2018) (Pages 45 - 62)

7 FREEDOM OF INFORMATION COMPLIANCE - UPDATE (Pages 63 - 68)

8 GENERAL DATA PROTECTION REGULATION - UPDATE (Pages 69 - 72)

9 WORK PROGRAMME (Pages 73 - 78)

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